

**ORISSA STATE AIDS CONTROL SOCIETY (OSACS)**  
(Department of Health & Family Welfare), Government of Odisha



Letter No.IX-OSACS-ART-14/2013-14: **5776** /OSACS

Dated: **17 / 12 / 2014**

**ADVERTISEMENT**

The Orissa State AIDS Control Society (OSACS) on behalf of the Link ART Plus Centres invites applications from suitable candidates belongs to the citizen of India to fill-up the post of **Nurse** on contractual basis to be posted at **Link ART Plus Centre, DHH, Kendrapada; DHH, Gajapati; DHH, Mayurbhanj and Area Hospital, Aska, Dist.: Ganjam** for implementation of HIV/AIDS programme in the State under National AIDS Control Programme (NACP) with the following qualifications. The **consolidated monthly remuneration is Rs.13,000/-** only and may be revised from time to time as per NACO guidelines.

Qualification	Place of Posting	No. of Post	Monthly consolidated Remuneration (Rs.)
<b>B.Sc. Nursing / GNM. OR ANM with minimum of 3 years of experience.</b>	<b>Link ART Plus Centre, DHH, Kendrapada; DHH, Gajapati; DHH, Mayurbhanj and Area Hospital, Aska, Dist.: Ganjam</b>	<b>04 (One post for each Link ART Plus Centre)</b>	<b>13,000/-</b>

Eligible candidates for above the age of 21 years & maximum age limit is 50 years as on 01.12.2014 may apply to the following address by submitting their bio-data in the prescribed format.

Sl. No.	Name of the Link ART Plus Centre	To whom apply	Date of submission	Mode of submission of application
1.	DHH, Kendrapada	Medical Officer I/C, Link ART Plus Centre, District Headquarters Hospital, Kendrapada.	Within 12 days of publication of advertisement in the Newspaper(s)	Through Registered Post / Speed Post only
2.	DHH, Gajapati	Medical Officer I/C, Link ART Plus Centre, District Headquarters Hospital, Gajapati.		
3.	DHH, Mayurbhanj	Medical Officer I/C, Link ART Plus Centre, District Headquarters Hospital, Mayurbhanj.		
4.	Area Hospital, Aska, Dist.: Ganjam	Medical Officer I/C, Link ART Plus Centre, Area Hospital, Aska, Dist.: Ganjam.		

The prescribed format for submission of application and details of the post, remuneration, qualification, experience, duties & responsibilities and other terms and conditions are available in the websites of **www.osacs.nic.in** and **www.orissa.gov.in**. The authority reserves the right to accept / reject any or all application(s) without assigning any reasons thereof.

**The candidates should submit their application(s) directly to the concerned Medical Officer I/C of the Link ART Plus Centre(s) as mentioned above by Registered Post / Speed Post. The application(s) submitted to Orissa State AIDS Control Society (OSACS), Bhubaneswar office will summarily be rejected without assigning any notice thereof.**

**Sd/-  
Project Director**

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**TERMS OF REFERENCE**

Sl. No	Name of the Post with Institution	No. of Post	Monthly Remuneration (Consolidated) (Rs.)	Qualifications	Brief Duties & Responsibilities
1.	<b>Nurse,</b> Link ART Plus Centre, DHH, Kendrapada; DHH, Gajapati; DHH, Mayurbhanj and Area Hospital, Aska, Dist.: Ganjam (one post for each Link ART Plus Centre)	04	13,000	B.Sc. Nursing / GNM.  OR  ANM with minimum of 3 years of experience.	<ul style="list-style-type: none"> <li>• Perform baseline assessment of the patient including Pulse, BP, Weight, Height etc.</li> <li>• Assess the physical, social and psychological needs of the patient.</li> <li>• Provide need based nursing care and support to the patients.</li> <li>• Focal point for all issues related to pregnant positive women and HIV exposed child and Early Infant Diagnosis (EID) in case Counsellor not there.</li> <li>• Maintain the daily OI summary sheet, compile it on monthly basis and give it to the Nodal ART Centre.</li> <li>• Coordinating and tracking the referrals made within the hospital by establishing linkage with various Departments and inpatient wards.</li> <li>• Streamlining and guiding patients at the Link ART Plus Centre and helping in the efficient and orderly functioning of the centre.</li> <li>• Assisting record keeping and maintenance of patient documents as and when required.</li> <li>• Counselling of patients as and when required.</li> <li>• Collections of blood samples for CD4 testing and arranges / perform its transportation to the Nodal ART Centre / Linked Laboratory as and when required.</li> <li>• Provide reports to the LAC Plus Medical Officer as well as Nodal ART Centre.</li> <li>• Ensure implementation of the UWP and proper waste disposal at the centre.</li> <li>• To monitor and ensure the implementation of various infection control measures</li> <li>• Role of Nurses at the Link ART Plus Centre in HIV/TB Coordination.</li> </ul>

					<ul style="list-style-type: none"> <li>○ Do regular screening of the patients for symptoms of pulmonary / extra pulmonary TB.</li> <li>○ The Lab. form given to the TB suspect to be stamped by the Nurse with the Link ART Plus Centre stamp to facilitate fast tracking of the patient for sputum testing.</li> <li>○ Reinforce cough and hand hygiene practices among the suspects / diagnosed pulmonary TB cases.</li> <li>○ Keep a record of the patient referred from Link ART Plus Centre to Designated Microscopy Centre (DMC) for the diagnosis of TB with the help of line list. Coordinate with STS to ensure completion of line list.</li> <li>○ Attend the monthly RNTCP meeting along with the completed line list for the month to be shared with the concerned STS.</li> <li>○ Maintain the TB/HIV register at the Link ART Plus Centre ensuring timeliness, accuracy and completeness.</li> <li>○ Prepare and submit the monthly TB/HIV report to Nodal ART Centre for compilation and onward transmission to OSACS / NACO by Nodal ART Centre.</li> </ul>
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**All these job responsibilities for Nurse, Link ART Plus Centre are indicative and any additional responsibilities as per need can be allocated by the Medical Officer I/C, Link ART Plus Centre with the approval of CDMO. Any refusal by the staff to carry out duties beyond TOR shall be viewed seriously and necessary action be taken.**

**Terms and Conditions:**

- a) The initial contract is for a period of one year or till end of the project period whichever is earlier & extendable upon performance.
- b) The maximum age limit will be 50 years as on 01.12.2014 for all categories of posts.
- c) The application(s) received beyond the stipulated date by the concerned Link ART Plus Centres will be rejected.
- d) The application(s) received through fax/e-mail shall not be accepted.
- e) The application should reach the competent authority by Speed Post / Registered Post within 15 days of publication of the advertisement.
- f) The posts are purely contractual and recruitment will be made as per NACO Guidelines.

**Sd/-  
Project Director**

### APPLICATION FORM

<b>Post Applied for:</b>					Attested Photographs	
<b>1. Name of the Applicant:</b>						
<b>2. Father's Name / Husband's Name :</b>						
<b>3. Date of Birth:</b>	<b>4. Age as on 01.12.2014:</b> _____			<b>5. Sex:</b>		
<b>6. Present Address with Tel. No:</b>						
Mobile No.: _____ E-mail Id: _____						
<b>Permanent Address:</b>						
<b>7. Languages spoken/written:</b>						
<b>8. Marital Status:</b>						
<b>9. Education: High school onwards, please list all your qualifications</b>						
Degree	Institute/Board & Location	Year	Marks			Full/Part Time/ Distance Learning
			Full Mark	Marks Secured	%	
Matriculation						
+2						
+3						
P.G.						
Addl. Qualification if any:						
<b>10. Employment Record:</b>						
Total year of experience:						
<b>11. Present Employment:</b>						
From Month / Year	To Month / Year	Organization	Position	Total period experience	Brief description of duties:	
<b>12. Previous Employment: (Addl. Sheets may be used ; if required)</b>						
From Month / Year	To Month / Year	Organization	Position	Total period experience	Brief description of duties:	

**NB:** (1) Self attested photocopies of all mark sheets, certificates, photographs & experience certificates with an initial below of the written statement "***Submitted by me***" on submitted documents, along with the application form otherwise it will be rejected. (2) The candidates should mention the "**POST APPLIED FOR** \_\_\_\_\_" and **Name of the Link ART Plus Centre** \_\_\_\_\_ on the cover of the envelope. (3) Application without proper format shall be rejected. (4) Application through Fax / E-mail shall not be accepted. (5) The applications received beyond the stipulated date and time by the concerned authority of the Link ART Plus Centre(s) will be rejected. (6) The application(s) should be submit to the concerned Link ART Plus Centre (s) directly by Speed Post / Registered Post within 15 days of publication of the advertisement. (7) The posts are purely contractual and recruitment will be made as per NACO guidelines.

### DECLARATION

I do hereby declare that the particulars furnished by me in this form are true to the best of my knowledge and belief. In case they are found false, my candidature shall be liable for rejection.

**Date :**

**Place :**

**Signature**